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Note: characters in blue represents variate

1. **Context Format**
2. Article heading: Times New Roman, 16 pounds, bold, centered, 1 line spacing, 0.5 line spacing before and after each paragraph, capitalizing notional words;
3. Primary heading: numbered as “1.”, Times New Roman, 15 pounds, bold, justified, 1 line spacing, 0.5 line spacing before and after each paragraph, capitalizing notional words;
4. Secondary heading: numbered as “1.1”, Times New Roman, 14 pounds, bold, justified, 1 line spacing, 0.5 line spacing before and after each paragraph, capitalizing notional words;
5. Tertiary heading: numbered as “1.1.1”, Times New Roman, 12 pounds, bold, justified, 1 line spacing, 0.5 line spacing before and after each paragraph, capitalizing the first word;
6. Name(s) of author(s), Times New Roman, 12 pounds, 1 line spacing, 0.5 line spacing before and after each paragraph, e.g. A & B, or A, B & C;
7. Translate Chinese name into “Family name+Given name”, like “Li Shuangyuan”;
8. Text: Times New Roman, 12 pounds, justified, 1 line spacing, 2 characters indentation;
9. Pay attention to the form of punctuations;
10. Abbreviation: precede the first one with “hereinafter referred to as” and substitute its subsequent full names;
11. First-person pronouns shall not be used, e.g. We→The authors, Our→The；
12. Only quotation of complete paragraphs needs to be in italic;
13. Any bold, slant, or indent set by the author in the text should be respected and retained;
14. If “etc.” and “et al.” are used at the end of a sentence, there is no need to add another period.
15. **Footnote Format**
16. Times New Roman, 10 pounds, justified, consecutive;
17. Put “See” before each citation;
18. The first letter of the book title and article title shall be capitalized;
19. Non-italic commas before and after book title and article title;
20. The first footnote is for author’s information, consisting of “name, education, title”;
21. If there are more than two authors, only the first two authors’ names shall be written, connected with “&” and followed by “et al.”;
22. Translate Chinese name into “Family name+Given name”, e.g. Li Shuangyuan;
23. Location of publisher and type of citation (e.g. [J], [M]) is not required;
24. In book citation, accompany single page with “p.” and multiple pages with “pp.”, e.g. “pp.401-405”; accompany single paragraph with “para.” and multiple paragraphs with “paras.”, e.g. “para.188”;
25. Case number: “No. □XXX”;
26. If a footnote contains many quotes, list them as: “See......;□......;□ ......”;
27. Use “Ibid.” when citing the immediately preceding authority; use “See supra note x.” when citing an authority again but isn’t its previous one; add “at x” when only the pinpoint referenced page is different.
28. **Citation Model**
29. **Periodical Materials**

“See Author, *Article Title*, Volume Number(Issue Number) Name of the Publication, the Starting Page of the Article, the Pinpoint Referenced Page (Year).

**Example:** See David Held & Ilona Kickbusch et al., *Gridlock, Innovation and Resilience in Global Health Governance*, 10(2) Global Policy 161, 177-178 (2019).

1. **Books**

See Author, *Book Title*, Publisher, Referenced Page (Year).

**Example:** See Wei Shen, *Rethinking the New York Convention: A Law and Economics Approach*, Intersentia, pp.5-15 (2013).

1. **The Internet**

See Author, *Title*, URL (accessed on Date).

**Example:** See Eric Posner, *Moreon Section 7 of the Torture Convention*, [http://www.](http://www.vol)

[vol](http://www.vol)okh.com/posts/1233241458.shtml (accessed on March 2, 2020).

1. **Documents, verdicts, annexes, etc.**

See File Name, the Pinpoint Cited Paragraph or Page (Year).

**Example:** See US and Canada - Continued Suspension, WT/DS320/AB/R, Annex IV: Procedural Ruling of 10 July to Allow Public Observation of the Oral Hearing, para.7 (2008).

1. **Doctoral dissertation**

See Author, *Title*, Ph.D. Dissertation, School, Page (Year).

Example: See Jianying Ma, *Domestic Structure and Institutional Impact: Impact of International Climate System in China and the United States (1990-2010)*, Ph.D. Dissertation, Fudan University, p.276 (2011).